

# Registration Fee Refund

- **Educator License with Stipulations - Paraprofessional (ELS PARA)**

Public Act 100-0772 provides that any educator registering their Educator License with Stipulations endorsed for Paraprofessional (ELS-PARA) **on or after July 1, 2018**, shall pay license registration fees in the amount of \$5 per year rather than \$10. **Any educator who registered an ELS-PARA between July 1, 2018, and October 16, 2018 may qualify for a refund.**

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***NEW PROCESS EFFECTIVE DECEMBER 14, 2018:***

**ISBE will notify** all individuals who are eligible for a refund and will begin processing refunds beginning the week of December 17, 2018, with all refunds scheduled to be completed by March 1, 2019.

Refunds will be processed to the credit or debit card used at the time of payment. No further action will be required unless the debit or credit card used for payment is no longer active. If the card used is no longer active, ISBE will require a **W-9 form** to process a check. W-9 forms should be mailed to:

Illinois State Board of Education

Division of Educator Effectiveness

100 N First Street, E-240

Springfield, IL 62777